



DEPARTMENT OF THE ARMY  
INSTALLATION MANAGEMENT AGENCY  
2511 JEFFERSON DAVIS HIGHWAY  
ARLINGTON, VA 22202



SFIMA-Z (25-30)

10 September 2002

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Installation Management Agency (IMA) Activation

1. The purpose of this message is to provide implementing information preceding the activation of the Installation Management Agency (IMA), effective 1 October 2002.

2. Effective 1 October 2002, garrison commanders of all Army installations, except AMC installations without designated garrison commanders in FY03, will work for IMA region directors. Installation commanders/commanding generals must do change of rater OERs with ending date of 30 September 2002, provided the minimum rating qualifications have been met.

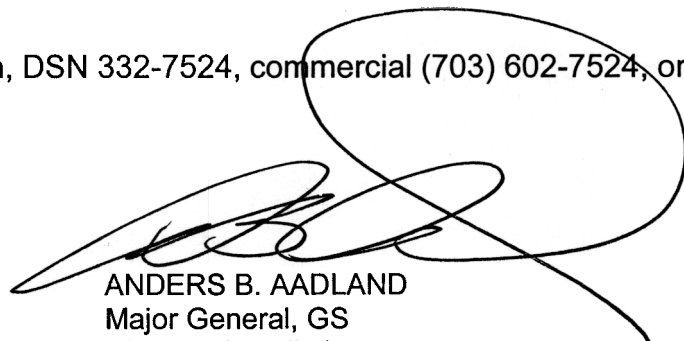
3. During the FY03 transition period, procedural guidance for human resources management for IMA civilian and military personnel will be as follows:

a. IMA Headquarters and Region leaders will follow standard Army policies and procedures regarding personnel actions affecting military and civilian employees of the IMA Headquarters.

b. Installation/garrisons commanders will continue to follow current MACOM policies and procedures regarding personnel actions affecting military and civilian employees.

c. MACOMs will continue to requisition soldier backfills for the garrison/ASG through FY03.

4. The IMA POC is COL Larry Olson, DSN 332-7524, commercial (703) 602-7524, or E-mail [larry.olson@hqda.army.mil](mailto:larry.olson@hqda.army.mil).



ANDERS B. AADLAND  
Major General, GS  
Director, Installation  
Management Agency

SFIMA-Z

SUBJECT: INSTALLATION MANAGEMENT AGENCY (IMA) ACTIVATION

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REGION DIRECTOR, EUROPE  
REGION DIRECTOR, PACIFIC  
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REGION DIRECTOR, SOUTHEAST  
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